

**CONSTITUTION
OF THE
FELLOWSHIP CYCLING TO SERVE (FCS)
10 September 1988**



EDITION: 2.3

FCS CHARTER MEETING

10th September 1988

SPONSOR ROTARY CLUBS

RC Herentals (the cradle of Cycling to Serve 1984), D-1630, Belgium

RC Torhout-Houtland, D-1620, Belgium

RC Delft Vrijhof, D-1600, The Netherlands

RC Montargis, D-1720, France

DOCUMENT HISTORY

The following table records the complete history of the successive editions of the present document.

Edition	Date	Document Status
1.0	10.09.1988	First edition issued at FCS Charter Meeting
1.1	14.09.1991	Amendments approved by General Assembly at Dinant
1.2	13.09.1997	Amendments approved by General Assembly at Diksmuide
2.0	11.09.1999	Second edition
2.1	02.03.2002	Amendments approved by the FCS Full Committee and the General Assembly Bar-sur-Aube in 2002
2.2	20.09.2003	Change of date of the General Assembly, approved by the General Assembly in Wangen on 20.09.2003.
2.3	15.05.2010	Amendments approved by the FCS Annual General Assembly at Cesenatico, (IT)

1. NAME OF THE ASSOCIATION

The Association shall be known as the International Fellowship “Cycling to Serve” (FCS) a Fellowship of Rotarians.

2. OBJECTIVES

- 2.1 To develop and promote world-wide friendship through cycling both competitive and touristic.
- 2.2 To serve the community, locally, nationally and internationally through cycling activities.
- 2.3 To promote international understanding and peace through cycling activities.

3. MAIN ACTIVITIES

- 3.1 The organisation of the annual World Cycling Championships for Rotarians. Wherever possible the Championships should take place in a different country each year and be organised by a Rotary Club who has not previously organised the event.
- 3.2 The organisation of annual touristic cycling events. Such events should offer both scenic and cultural interest and preferably take place in a different country each year and be organised by a Rotary Club who has not previously organised an event.
- 3.3 The organisation of other competitive cycling events for cycling Rotarians (e.g. The Rotary European Time Trial Championships.)
- 3.4 The organisation of competitive and touristic events on a regional basis.
- 3.5 All these activities should aim to foster the ideals of Rotary fellowship and friendship through a mutual interest in cycling.

4. STATUTES

4.1 Membership

4.1.1 Membership is open to every Rotarian and members of Rotaract.

4.1.2 Any member or past member may be elected an ‘Honorary’ life member by the Executive Board. An Honorary Member will be exempted from payment of the yearly subscription fee. An Honorary Member will have no voting rights and will not be eligible for participation in the Rotary World Cycling Championships.

4.2 Application for membership should be made in writing to the national representative or the Secretary of the Fellowship stating:

- Name
- First name
- Address, phone/fax number, e-mail address
- Name and Address of Rotary Club
- Date of birth

4.2.1 The Application shall be accompanied by payment of the applicable membership fee.

4.3 FCS Management

4.3.1 F.C.S. is managed by the Executive Board and the National Representatives.

- The Executive Board is composed of:
- President,
- Vice-President - Europe,
- Vice-Presidents - Chairpersons of branches outside Europe
- Secretary,
- 2nd Secretary,
- Treasurer,
- PR & Communications officer.

The Immediate Past-President shall be an “ex officio” member of the Board.

- 4.3.2 The Full Committee comprises the Executive Board and the duly appointed National Representatives of the countries having members within the F.C.S.
- 4.3.3 The Executive Board shall :
- ensure that the FCS continues to thrive;
 - ensure that F.C.S. activities are adequately publicised and in good time to enable all members to have sufficient notice to be able to take part.;
 - provide information concerning the F.C.S. activities both past and future to both its members and to all Rotary Clubs through publicity in District; National and International Rotary publications;
 - meet at least twice annually to consider;
 - accurately maintain the list of members;
 - encourage the recruitment of new members ;
 - ensure the healthy financial management of Fellowship funds.
 - manage any business of the Fellowship.
- 4.3.4 The National Representatives shall:
- ensure that Rotarians within their country are kept informed of the activities of the Fellowship;
 - keep a list of all F.C.S. members within their country;
 - encourage their members/Clubs to organise either a national/regional or an international event;
 - attend the meeting of the Full Committee (if possible) at the World Championships;
 - arrange for the collection of subscriptions from individual members and forwarding them to the treasurer;
 - liaise with the executive board regarding any matters particular to their country.
- 4.4 Elections
- 4.4.1 The elections will be organised by Executive Board. The elections shall be held during the General Assembly, which should be held during Spring on the occasion of the 4-Day Cycling Event. Formal notice of the General Assembly shall be sent in writing to all members at their last recorded address at least four weeks prior to the event. Nominations for office in writing shall be sent to the President or the Secretary.
- 4.4.2 A presidential candidate shall present his proposals for the Executive Board in accordance with article 4.4.1. If only one Executive Board is presented for election, and no majority vote is being found for the proposed board, election of the individual candidates shall take place.
- 4.4.3 Presidential candidates should have previously been a member of the Executive Board or served as National Representative.
- 4.4.4 The elections shall be by ballot if the members so request. A simple majority of the members present shall decide any vote taken. In the event of a tie, the President of the FCS shall have a casting vote. In the absence of the President the chairman of the meeting shall have the casting vote.
- 4.4.5 Upon election, the Executive Board and National Representatives shall have a mandate for three years, commencing on the 1st of July following the Annual General Assembly.
- 4.4.6 Members of the Executive Board are only eligible to serve in the same office for two consecutive periods. (six years)
- 4.4.7 The National Representatives, shall be members of the Full Committee.
- 4.4.8 The National Representatives shall be elected by the members of the Country concerned, failing the National Representative shall be appointed by the Executive Board.
- 4.5 Funds
- 4.5.1 The management of the funds is the responsibility of the Treasurer who, together with the President has access to the accounts.
- 4.5.2 The Executive Board has the right, at all times subject to reasonable notice to look into the accounts of the Treasurer.
- 4.5.3 Every year the Treasurer shall prepare an Income and Expenditure Account and a General Balance Sheet covering that complete year.
- 4.5.4 At the start of every meeting the Treasurer shall deliver a financial report stating inter-alia:

- receipts :
 - annual membership subscriptions received;
 - profits from activities;
 - profit from sale of shirts etc.
- expenses :
 - justified administration of expenses for running F.C.S.
 - loss on activities (sport and culture)
 - supporting projects organized by Rotary International.

4.6 Membership fees

4.6.1 The amount of the membership subscription for the following financial year shall be determined by the Executive Board and submitted for approval to the General Assembly.

4.6.2 The membership subscription shall be requested from all members of FCS whose name appears on the list of members as well as from any new member.

4.7 List of members

4.7.1 The list of all registered members of FCS shall be maintained by the Executive Board and is available for members on request.

4.8 Changing of the Constitution

4.8.1 Any member may submit a proposal to change the Constitution. A proposal for change shall be sent in writing to the President to arrive **at least 8 weeks** before the General Assembly.

4.8.2 Changes to the Constitution require a 2/3 majority of the votes recorded during the General Assembly.

5. INTERNAL RULES

5.1 The working year of FCS shall commence on 1st of July.

5.2 The Executive Board shall meet at least twice a year.

5.3 The Full Committee shall meet at least once a year

5.4 Justified expenses for running the Association shall be covered by the receipts.

5.5 The President acts as chairman of the meetings.

5.6 Decisions in the Executive Board and the Full Committee shall be decided by a 2/3 majority.

5.7 Decisions made at the General Assembly shall be decided by a "show of hands": and by simple majority except as required by paragraph 4.8.2.

5.8 The Secretary shall make a report of each meeting and shall distribute it to all members of the Full Committee.

5.9 The President will prepare the agenda for the General Assembly.

5.10 The quorum for all board meetings shall be at least four members of the board (chairman included).

5.11 The membership subscription as from 1st January 1998 is fixed at € 20 per year, of which € 5 is made available to the committee in support of the National Representatives to cover the committee's expenses.

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